



**Gila County Division of Health & Community Services
Environmental Health Section**

PERMIT TO OPERATE APPLICATION

PLEASE READ CAREFULLY: Print legibly, complete this form entirely, and return it with the permit fee to **Gila County Environmental Health Section**.

GLOBE ▶ 5515 South Apache Ave., Suite 100, Globe AZ 85501 ■ (928) 425-3231

PAYSON ▶ 107 W. Frontier Street, Suite A, Payson AZ 85541 ■ (928) 474-1210

Upon receipt of completed Application and the Permit fee (check or money order only) payable to **Gila County Health Department**, your Permit will be mailed to you at the mailing address below. Permit fee schedule is printed on the reverse side/second page of this form.

Permit Fees _____

Permit Expiration _____

Facility Name _____ **Owner's Name** _____

Facility Type (see reverse for type) _____

Physical Address _____

Mailing Address _____

Phone 1 _____

E-Mail _____

Days & hours of Operation

Mon _____ am _____ pm

Tue _____ am _____ pm

Wed _____ am _____ pm

Thurs _____ am _____ pm

Fri _____ am _____ pm

Sat _____ am _____ pm

Sun _____ am _____ pm

Total Square Feet of Facility _____ **Solid Waste Disposal Method** _____

On-Site Waste Water Disposal Method _____

Drinking Water Source (ADEQ Well ID No.) _____ **Number of Guest Rooms** _____

FOR TEMPORARY FOOD VENDORS ONLY

Name of Event
Location of Event
Date(s) of Event

I assume complete responsibility for the business for which I am making application. I agree all said business will be conducted in full compliance with the State of Arizona and Gila County Environmental Health regulations and laws pertaining to its operation. I also understand failure to operate the facility described above in accordance with law may result in permit revocation and cessation of operations.

Signature of Responsible Party _____ **Date** _____

Print Name _____ **Title:** _____

IMPORTANT! This application must be completely filled out and signed before it is submitted. Incomplete forms cannot be accepted or processed.

NOTE: Permit to Operate late fee is \$50 in excess of 30 days and \$25 for each additional 30 days.

FOR OFFICIAL USE

CHECK #	RECEIPT #	PERMIT #
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GILA COUNTY

ENVIRONMENTAL HEALTH SECTION FEE SCHEDULE APPROVED ON APRIL 15, 2004 BY THE BOARD OF SUPERVISORS

FACILITY TYPE	FEE
Bakery	\$220
Bar/Lounge	\$220
Bed & Breakfast (6 or more rooms; breakfast is only meal served)	\$220
Caterer (must have a permitted commissary)	\$220
Children's Camp (kitchen & grounds)	\$220
Day Care	\$220
Food Processor	See Sq. Ft. Schedule below
Food Service Plan Review	\$100
Garbage Truck (per truck)	\$130
Hotel/Motel	\$85 plus \$3 per room
Hotel/Motel (with a continental breakfast) ¹	\$175 plus \$3 per room
Ice Plant (preparing bagged ice on the premises)	See Sq. Ft. Schedule below
In Home Food Programs	\$50
Institutional (retirement homes, assisted living, schools, etc.)	\$220
Meat Market (includes meat market inside supermarket)	\$220
Medical Facilities Food Service	\$220
Mobile Food Unit 2	\$150 annually
Non-Profit Organization 3	Fee Waived
Non-Profit Org (with permanent facility; serving one meal per week)	\$110
Non-Profit Org Bar/Lounge (with permanent facility)	\$220
Non-Profit Org Restaurant/Deli (with permanent facility)	\$220
Permit Late Fees (after second month permit fee due date has past)	\$25 per month for each add'l month late
Permit Late Fees (one month after permit fee due date has past)	\$50
Pet Shop	\$75
Restaurant/Deli⁴ (includes deli located inside supermarkets)	\$220
Second Follow-Up Inspection (critical violations not corrected)	\$100 per inspection
Septic Pumper Truck (per truck)	\$130
Snack Bar 5	\$110
Store/Market (with potentially hazardous food) ⁶	See Sq. Ft. Schedule below
Store/Market (with potentially hazardous food and snack bar)	\$110 + See Sq. Ft. Schedule
Swimming Pool/Spa	\$100 for each pool or spa
Temporary Food Vendor (outdoor food booth)	\$30 per day (maximum \$60)
Training - Food Worker Training Certification Card	\$15
Training - Manager Certification Training Card	\$5
Training - Replacement Food Worker Training Card	\$1
Wholesale Foods	See Sq. Ft. Schedule below

All Fees are annual unless otherwise noted

SQUAR FOOT SCHEDULE	FEE
1 – 999 Sq. ft.	\$120
1,000 – 1,999 Sq. ft.	\$148
2,000 – 4,999 Sq. ft.	\$175
5,000 – 9,999 Sq. ft.	\$203
10,000 – 14,999 Sq. ft.	\$230
15,000 - 19,999 Sq. ft.	\$285
20,000 – 24,999 Sq. ft.	\$340
25,000 – 29,999	\$395
30,000 and up	\$450

1 Continental breakfast - Limited food service; handling ready-to-eat food and/or milk & creamer; no food preparation

2 Self-contained vehicle or trailer, commercially manufactured hot dog cart or similar self-contained unit

3 Bake sales, special event food booth, occasional fund raising activities

4 Deli - Facility where a complete cooked meal and/or sandwiches are prepared for immediate consumption

5 Snack bar - Limited food service such as pre-cooked heat & serve foods, hot dogs, sausages, etc.; juice and/or ice cream served

6 Refrigerated items such as milk, eggs, meats, refrigerated cooked foods, etc.